

ELECTRIC FUNDS TRANSFER (EFT) AUTHORIZATION FORM

Please first save form to your computer, complete all fields, then re-save, and email to pymtprocess@chpk.com

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CHESAPEAKE UTILITIES CORPORATION ACCOUNT INFORMATION

Name of Account Holder: Last, First/Middle Initial

Chesapeake Utility Account Number

Chesapeake Utility Service Address

Daytime Telephone Number

BANK INFORMATION

Please refer to the sample check below to help identify your bank routing and account numbers. Direct questions regarding these numbers to your bank.

Type of Account: Checking Savings

Name(s) on Bank Account

Bank Routing/ABA Number (9-digits)

Bank Account Number

Bank Name

Bank Phone Number

Bank Address

Important message for credit union customers

- Please input **Account Number** (not your member number or customer number.)
- Only your Account Number will result in payment of your CHPK bill.

Important Message for ALL customers with ACH Routing number printed on their check: PLEASE use the ACH Routing/Transit number, NOT the ACH R/T number.

Note:

- Use a check from your bank account for this purpose. **Do not use a deposit slip.** The routing numbers are not the same.
- Account numbers vary in length.
- Please check to ensure the account and routing numbers are input correctly.

ACH Routing/Transit Number

ACH R/T 0000000000

FOR _____

Routing Number Account Number Check Number

⑆0000000000⑆0000000000 0000

FOR _____

Routing Number Account Number Check Number

⑆0000000000⑆0000000000 0000

SIGNATURE SECTION

I (We) hereby authorize Chesapeake Utilities Corporation (CHPK) to automatically initiate debit entries (charges) to my bank account (and for my bank to accept and post such debit entries) indicated below for the payment of all bills rendered to me by CHPK.

I (We) understand that CHPK will continue to send a bill each month at least 13-15 days before my bank account is to be charged. The message area of the bill will state that this is for notification purposes only and that CHPK will draft statement amount from my bank account. CHPK may impose a fee in the event my bank does not pay a debit entry.

This authority will remain in effect until CHPK receives written notification for termination. Termination will occur within 30 days of receipt of such notification. Any incorrect charge will be corrected upon notification to CHPK by a credit or debit to my CHPK Utility account.

IMPORTANT: Your account balance must be at \$0 before any EFT withdrawals can be initiated.

Enclose a voided check from the bank account you designated.

Account Holder's Signature for Authorization

(By typing your name above, this constitutes electronic signature.)

Date

Please allow four to six weeks for your application to be processed. Chesapeake Utilities Corporation will notify you of approval or other action taken with a message on your bill. Please continue to pay your bill as your normally would until your are notified of approval.